

# Moving Checklist

**The Mortgage Doctors Inc.**  
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Thank you for choosing The Mortgage Doctors Inc. to assist you with your new mortgage.

We are pleased that we can provide you with the financing that you require for your new home.

Once you have completed your move we will once again contact you to be sure that your mortgage payment and payment date were correct.

If you have any questions prior to the actual closing, please call us. We're always happy to answer your questions.

We also love to receive your personal referrals of friends and family. Please let us know if we can be of help to those who may also benefit from our knowledge and experience.

**David Hetti & Team!**



## Moving Day

Moving day can be less stressful with a bit of planning in advance.

Here at The Mortgage Doctors Inc. we want to help you put those plans in place. We have compiled a list of things you can do in advance as well as on the day of the move. Sometimes enlisting a trusted family member or friend to help with the kids and pets can be the best stress reducer of all. We do everything possible to see that the Mortgage is in place and your closing runs smoothly.

## Happy Moving!

## Government Offices

You will be asked for account numbers when contacting government offices. Be sure to keep your personal documents in a separate file if you require them before moving.

- Post Office
- Income Tax
- Child Tax Credit
- Old Age Security
- Canada Pension
- Unemployment Insurance
- Workers' Compensation



## Utilities and Professional Services

It is best to call utilities and professional services a few weeks in advance of the move.

- Electric
- Gas
- Water
- Home Phone
- Property Tax Dept
- Cable / Satellite Provider
- Financial Planner
- Life Insurance Agent
- Home Insurance
- Car Insurance
- Accountant
- Family Doctor
- Family Dentist
- Drug Store
- Health Insurance provider

## Friends, Family and Organizations

- Church
- Sports Clubs
- Fitness Clubs
- Schools
- Library
- Golf Club
- Day Care Center
- Veterinarian
- Volunteer Organizations

## Miscellaneous

- Newspaper subscriptions
- Magazine's subscriptions
- Vehicle registration
- OHIP Cards
- Health Insurance firm
- Bank
- Home service professionals

You will be asked for your new address information. Be sure to record it on page three of this checklist, complete with postal code.

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# The Moving Schedule

## One Month Before the move:

- Reserve a moving company for your move as soon as you know you are moving.
- Collect moving boxes and supplies.
- Start to clean out closets, the garage and attic.
- Host a garage sale or donate your unwanted things to charity.
- Arrange to transfer school records.
- Get change of address cards from your local post office.
- Notify magazines, charge accounts, insurance companies, clubs and all other organizations of your change of address. If possible, get owner's manuals for appliances in your new home.

## One to two weeks before the move:

- Make a "survival closet" of things you will need for the final cleanup and include a snack for the last day.
- If you decide to pack yourself, label all the moving boxes as you pack. Write the destination room on the top and sides of each moving box to ensure it gets to the right place in your new home.
- Schedule disconnects for gas, electric, water and the telephone. Don't disconnect the phone until after your move. Arrange for refunds that are due, and schedule connections for your new home.
- Cancel newspapers, cable TV, security, pest control, cleaning help, lawn maintenance and any other services you receive.

## The week of the move:

- Mail in your change of address forms.
- Clean the stove.

## The day before the move:

- Clean the refrigerator
- Get enough cash to tide you over.
- Read and record the utility meters

**Moving day:** Pick up keys at Law office.



List the name and phone number for

Your Law office

New School

Your new address

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